

SECRET

Approved For Release 2006/11/13 : CIA-RDP75-00399R000100050011-0

CONTROL NO.

REPORTS INVENTORY

PREPARE IN DUPLICATE

O/DD/S&T

1. TITLE OF REPORT (if a fill-in report include Form No.)

Resource Change Report

2. TYPE
OF
REPORT
☒ STATISTICAL
☐ NARRATIVE
☐ MACHINE-NAME LISTING

3. FUNCTIONAL AREA

☒ PERSONNEL
☐ LOGISTICS
☐ MEDICAL
☐ TRAINING
☐ SECURITY
☒ FINANCE
ADMIN. GENERAL
OTHER (specify)

4. NO. OF COPIES PREPARED

5. FREQUENCY (weekly, monthly, quarterly, etc.)
Monthly except when CPC is in
preparation6. DISTRIBUTION (No. of components not
number of copies)

7

7. FORMAT (memorandum, form
computer print-out, etc)
Statistical Listing

8. ADP PROCESSING

☐ YES
☒ NO
 IF YES GIVE ADP PROCESSING NO.

9. DIRECTIVE AUTHORITY REQUIRING REPORT

Same as Program

10. PREPARING COMPONENT (include lowest level
contributing information to report)

All DD/S&T Offices (7)

11. FEEDER REPORTS (State total number and identify by Title,
Form No., or nomenclature. Attach separate sheet if necessary.)

Annual Program

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	<input checked="" type="checkbox"/> HOURS PER REPORT	= COST PER REPORT	<input checked="" type="checkbox"/> TIMES PREPARED	= COST PER YEAR
GS-13-2	8.33	24	199.92	9	\$1,799.28
GS-12-5	7.73	40	309.20	9	2,782.80
GS- 7-5	4.41	2	8.82	9	79.38
GS-6 -3	3.74	6	22.40	9	201.60
					\$4,863.06

B. COSTS OF COMPUTER PRODUCED REPORTS

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TOTAL COSTS PER YEAR

\$4,863.06

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (in addition to directive or authority cited in item 9). IF KNOWN,
INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

Report is used to keep CPC data current as a management device by the DD/S&T, as a Budget lead-in and as an input for the next Program. Report was started in June 1969. Requirement was established by the DD/S&T.

14. FUTURE GOALS

GOAL PROPOSED BY COMPONENT FOR THIS REPORT

ESTIMATED SAVINGS

☒ RETAIN AS IS
☐ CHANGE
☐ DISCONTINUE
☐ OTHER (explain)

 MAN-HOURS
 DOLLARS
 25X1

16. DATE OF INVENTORY

8 October 1970

17. NAME AND TITLE OF PERSON FURNISHING INFORMATION

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Chief/P&P Br./Compt/DD/S&T

18. EXTENSION

FORM 112

SECRET

(22-96-43)

25X1